



## KIPSOEN TECHNICAL & VOCATIONAL COLLEGE

P.O. BOX 344-30700, ITEN.  
Off Eldoret-Iten Road.

Email: [info@kipsoentvc.ac.ke](mailto:info@kipsoentvc.ac.ke) /  
[kipsoentvc@gmail.com](mailto:kipsoentvc@gmail.com)

TEL: 0797 868 786 /  
0739 868 786

Website: [www.kipsoentvc.ac.ke](http://www.kipsoentvc.ac.ke)



TO: 27500007016/2023

Ref: KTVC/APP/GSP/2023/257

Dear ANINGU MELINA MERCY,

Date: 19th August, 2023

RE: OFFER OF ADMISSION.

Affix  
passport  
photo

**COURSE: DIPLOMA IN INFORMATION STUDIES**

I am pleased to inform you that you been successfully placed by KUCCPS to the above course, **Congratulations!** Following Government directive to implement CBET courses starting September, you will be required to take an equivalent CBET course assessed by TVET-CDACC.

The official reporting /registration date is on **04/09/2023** and ends on **08/09/2023**.

During the admission, you will be required to have the following:

- **Original and Copies of your academic certificates**
- **Original and Copies of your National ID/Passport**
- **Two (2) recent passport size photos (Blue background)**
- **Copy of your Birth certificate**
- **Copy of your KRA pin**
- **Copy of your School leaving certificates**

Fee is **Ksh.67, 189** per year and payable to the college account.

You qualify to apply for Funding through Higher Higher Education Financing Portal on [www.hef.co.ke](http://www.hef.co.ke).

Student not fully funded will be required to pay the remaining fees to the college account and provide payment slip.

You are also advised to seek guidance from **Registry** on issues concerning **KUCCPS, HEF** funding, bursaries and other sources of funding on need basis.

**ATTACHED** are copies of;

- **Joining Instructions to Students**
- **Admission Biodata Form**
- **Fees Structure**
- **Medical Examination Report**
- **Specific Course Requirement/Learning Materials**
- **Rules And Regulations Governing Students' Discipline at KTVC-Iten**

**NB: Submit this letter and dully filled admission booklet during admission. Booklet could be downloaded from our website [www.kipsoentvc.ac.ke](http://www.kipsoentvc.ac.ke), downloads section.**

*Your faithfully,*

**Tanui K. Erick**  
**REGISTRAR (For Principal)**



Correspondence to:

**THE PRINCIPAL,**  
**KIPSOEN TECHNICAL & VOCATIONAL COLLEGE**  
**P.O BOX 344-30700, ITEN**

**PLEASE make a COPY of your admission letter after filling every detail for your PERSONAL FILE**